

# CABINET

## 13 SEPTEMBER 2012

### DECISIONS NOTICE

(PUBLISHED ON FRIDAY 14 SEPTEMBER 2012)

Set out below is a summary of the decisions taken on the substantive items at the meeting of the Cabinet held on Thursday 13 September 2012. These decisions will be implemented on the expiry of 5 clear working days, unless there is a call-in of any of the decisions (for details on how to do this, please contact Nicola Fletcher, Democratic & Electoral Services Officer on 020 8416 8050 or by email [nicola.fletcher@harrow.gov.uk](mailto:nicola.fletcher@harrow.gov.uk)) in which case any such decision may not be implemented until the resolution of the call-in process. If no request for call-in is received by 5.00 pm on Friday 21 September 2012 then the decisions will be implemented.

If you have any queries about any matters referred to in this decision sheet please contact Daksha Ghelani, Senior Democratic Services Officer on 020 8424 1881 or by email [daksha.ghelani@harrow.gov.uk](mailto:daksha.ghelani@harrow.gov.uk).

#### 7(b) Scrutiny Review Report - Private Sector Rented Housing in Harrow

**RESOLVED:** That the Divisional Director of Housing Services submit a report to the October 2012 meeting of Cabinet responding to the recommendations of the Review Group.

**Reason for Decision:** To consider a response to the recommendations of the Review Group.

**Alternative Options considered and rejected:** None.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

#### 8 Community Safety Plan

**Resolved to RECOMMEND:** (to Council)

That the Community Safety Plan be adopted.

**Reason for Decision:** To meet with the statutory requirement for the Council to adopt a Community Safety Plan, which forms part of the Policy Framework.

**Alternative Options considered and rejected:** As set out in the officer report.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

*[Call-in does not apply, as the decision is reserved to Council]*

## **9 Strategic Performance Report (Q1)**

**RESOLVED:** That the report be noted and Portfolio Holders continue working with officers to achieve improvement against identified key challenges.

**Reason for Decision:** To consider performance against key measures and identify and assign corrective action where necessary.

**Alternative Options considered and rejected:** None.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## **10 Local HealthWatch**

**RESOLVED:** That

- (1) the proposals for Healthwatch nationally be noted;
- (2) the progress made at the local level to set up Local Healthwatch in Harrow be noted;
- (3) a contract be awarded for a 2-year period to commence on 1 April 2013 at a cost within the funding for Local Healthwatch provided by the Department of Health;
- (4) the Assistant Chief Executive be authorised to determine the procurement process for advocacy services in consultation with the Portfolio Holders for Adult Social Care, Health and Wellbeing and Performance, Customer Services and Corporate Services;
- (5) the Assistant Chief Executive be authorised to award the contract in consultation with the Portfolio Holders for Adult Social Care, Health and Wellbeing and Performance, Customer Services and Corporate Services;
- (6) 10% of the Department of Health Grant be retained to fund the additional Council responsibilities associated with Local Healthwatch.

**Reason for Decision:** The meet the Council's legal obligations for the tender process for a local Healthwatch.

**Alternative Options considered and rejected:** As set out in the officer report.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## **11 Award of Corporate Bailiff Contract**

**RESOLVED:** That

- (1) as a result of the evaluation of the tendering exercise, the contract be awarded to Newlyn plc and Chandlers Limited;
- (2) it be noted that there were no other tenderers;
- (3) it be noted that there would be a 10-day cooling off period following the decision before the agreements were formally fully signed;
- (4) the Director of Legal and Governance Services be authorised to sign the contracts on behalf of the Council;
- (5) it be noted that the ongoing management of the contract was delegated, under existing authorities, to the Divisional Director of Collections and Housing Benefits within the Resources Directorate.

**Reason for Decision:** To obtain approval to enter into a contract for an initial 3 years and with an extension for up to 5 years depending on performance.

**Alternative Options considered and rejected:** None.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## **12 Commissioning and Integrated Planning Report 2013/14 to 2016/17**

**RESOLVED:** That the timetable at appendix 1 to the report be noted and the strategy for closing future funding gaps at appendix 2 be approved.

**Reason for Decision:** To promote effective medium to long term planning.

**Alternative Options considered and rejected:** None.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## **13 Revenue and Capital Monitoring for Quarter 1 as at 30 June 2012**

**RESOLVED:** That

- (1) the Revenue and Capital forecast outturn position at end of June 2012 be noted;

- (2) the virement detailed in paragraph 32 of the report be approved;
- (3) the changes to the Capital Programme, set out in paragraph 34, be approved.

**Reason for Decision:** To approve the forecast financial position and actions required to be taken.

**Alternative Options considered and rejected:** None.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

#### **14 Strategic Review of Learning Disability Accommodation**

**RESOLVED:** That

- (1) the development of a Model for Care and Support within the residential care homes provided by the borough be approved with the Model focusing on providing high quality, individually tailored support to service users who are most vulnerable;
- (2) it be noted that through the development and implementation of this new Service Model the Council expects to achieve between £600k and £1m towards the Medium Term Financial Strategy (MTFS) savings of £2.25m from residential services;
- (3) a formal consultation exercise be carried out on service proposals with current service users, their families and potential users of services, for example, young people and their families in transition from children to adult services;
- (4) staff and unions be consulted on the proposals for each service;
- (5) the Corporate Director for Community Health and Wellbeing be authorised, in consultation with the Portfolio Holder for Adults Social Care, Health and Wellbeing to:
  - design and implement the consultation plan for residents, families, staff and unions
  - undertake more detailed work to fully develop the Model of Respite Care to ensure that it has the most positive impact
  - prepare a final report with the results of the consultation and detailed recommendations for consideration by Cabinet in February 2013.

**Reason for Decision:** To develop a new model for in-house care and support for people with learning disabilities that would:

- enable local residential service provision for adults with learning disabilities that responded to current and future demand for specialist residential services
- contribute to the achievement of MTFS savings of £2.275m in relation to residential care
- ensure that meaningful consultation was carried out prior to the reconfiguration of in-house residential services
- consider whether there were any residents who may be supported to live more independently.

**Alternative Options considered and rejected:** As set out in the officer report.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## **15 Voluntary Sector Commissioning: Outcome Based Grants 2013/16**

**RESOLVED:** That

- (1) the proposed Outcome Based Grant funding principles, application and administration process for 2013/14 and future years, as outlined in paragraphs 2.2.1 and 2.2.4 to 2.2.9, of the report be approved;
- (2) the ring-fencing of £75,000 of the grants budget in 2013/14 to support the development of a new infrastructure support service for voluntary organisations, as outlined in paragraph 2.2.8 of the report, be approved;
- (3) the Corporate Director of Community, Health and Wellbeing, in conjunction with the Portfolio Holder for Community and Cultural Services, take into consideration the tabled recommendation from the Grants Advisory Panel meeting held on 11 September 2012 and be authorised to administer the process and determine final allocations between the Outcomes Based Grants and Small Grants Programmes, as outlined above and in paragraph 2.9.2 of the report.

**Reason for Decision:** To distribute Council grant funding to Voluntary Sector organisations in 2013/14 and future years.

**Alternative Options considered and rejected:** As set out in the officer report. Option 1 was rejected.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## 16 Restructure of the Sheltered Housing Service

**RESOLVED:** That Cabinet supports and approves the proposed restructure, which included the following key changes:

- (1) a move away from one designated Warden per Scheme, which includes removal of the remaining 5 resident warden posts;
- (2) fund enhanced Housing Management Services through a service charge.

**Reason for Decision:** To improve service delivery and facilitate a reduction in Supporting People funding over the next 3 years (to deliver a £200,000 in savings to Adults as set out in the MTFS).

**Alternative Options considered and rejected:** As set out in the officer report. Option of retaining the status quo was rejected.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## 17 Public Realm Integrated Services Model: Business Case

**RESOLVED:** That

- (1) the implementation of the Transformation Project for the Public Realm Integrated Services Model, as set out in the Full Business Case, be agreed;
- (2) the Corporate Director of Environment and Enterprise, in liaison with the Portfolio Holder for Environment and Community Safety, take the necessary actions to implement the Project.

**Reason for Decision:** To achieve the savings targets agreed previously in the MTFS and transform the services covered by the Project.

**Alternative Options considered and rejected:** As set out in appendix 2 of the officer report.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

## 18 Proposed Letting of Community Resource Centre - 27 Northolt Road

**RESOLVED:** That Corporate Director Place Shaping, in conjunction with the Deputy Leader and Portfolio Holder for Property and Major Contracts, be authorised to approve the leasing of the Community Resource Centre at 27 Northolt Road to Carramea on the terms outlined in paragraph 14 of the report together with any other terms considered appropriate.

**Reason for Decision:** To permit the continued operation of Community Resource Centre at 27 Northolt Road as a Community Premises.

**Alternative Options considered and rejected:** As set out in the officer report. Option 1 was rejected.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** None.

**19 Strategic Review of Learning Disability Accommodation**

**RESOLVED:** That appendix 3 be noted.

**Reason for Decision:** To allow the appendix to be considered in conjunction with the main report at agenda item 14.

**Alternative Options considered and rejected:** As set out under item 14.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** As set out under item 14.

**20 Public Realm Integrated Services Model: Business Case**

**RESOLVED:** That appendix 2 be noted.

**Reason for Decision:** To allow the appendix to be considered in conjunction with the main report at agenda item 17.

**Alternative Options considered and rejected:** As set out under item 17.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** As set out under item 17.

**21 Award of Corporate Bailiff Contract**

**RESOLVED:** That appendix A be noted.

**Reason for Decision:** To allow the appendix to be considered in conjunction with the main report at agenda item 11.

**Alternative Options considered and rejected:** As set out under item 11.

**Conflict of Interest relating to the matter declared by Cabinet Member / Dispensation granted:** As set out under item 11.

(Note: The meeting, having commenced at 7.30 pm, closed at 8.50 pm).